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Before completing and submitting your documentation, please ensure that you thoroughly read the original Japanese version of "Information for Applicants".

The original Japanese version of "Information for Applicants" is the official one.

Admissions for April 2024 Admissions for October 2023

Yamagata University

Graduate School of Science and Engineering
Master's Programs
Information for Applicants (Engineering)

Graduate School of Organic Materials Science
Master's Programs
Information for Applicants

(Selected content for international students)

May 2023

※In order to submit an application, it is necessary to request the Application Documents.

Please make sure to review page "XI Requesting Application Documents." (P18)

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(Selected content for international students, other parts are omitted in this document)

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★Contact for Inquiries:

Admissions Office, Faculty of Engineering, Yamagata University
4-3-16 Jonan, Yonezawa City, Yamagata Prefecture, 992-8510, Japan
Tel:+81-238-26-3013 (Japanese language only)

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II Number of Students Accepted

Graduate School of Science and Engineering (Engineering)

Department	Number of Students	Number of Applicants						
		April 2024 Applicants						
		Recommendation-Based Entrance Examination	1 st Entrance Examination			2 nd Entrance Examination		
			General	Working Students	International Students	General	Working Students	International Students
Applied Chemistry, Chemical Engineering, and Biochemical Engineering	67	33	34	A small number	A small number			A small number
Informatics and Electronics	62	31	31	A small number	A small number			A small number
Mechanical Systems Engineering	63	31	32	A small number	A small number			A small number
Architecture and Building Science, Design, and Management	12	6	6	A small number	A small number	※ 1	A small number	A small number
Total	204	101	103	-	-	-	-	-

Department	Number of Students	Number of Applicants			
		October 2023 Applicants			
		General	Working Students	International Students	Entrance Examination by Recommendation for Japanese Government Scholarship
Applied Chemistry, Chemical Engineering, and Biochemical Engineering	67	A small number	A small number	A small number	A small number
Informatics and Electronics	62	A small number	A small number	A small number	
Mechanical Systems Engineering	63	A small number	A small number	A small number	A small number
Architecture and Building Science, Design, and Management	12	A small number	A small number	※ 2	
Total	204	-	-	-	

※ 1 (Architecture and Building Science, Design, and Management Only)

If the total number of applicants who have completed the enrollment procedures for the Recommendation-Based Entrance Examination and 1st Entrance Examination for April 2024 does not reach the enrollment capacity, recruitment for “General” applicants during the 2nd Entrance Examination will open to fill the vacancies. Information on whether or not there will be such recruitment will be announced on the website of Yamagata University Faculty of Engineering, Graduate School of Science and Engineering and Graduate School of Organic Materials Science (<https://www.yz.yamagata-u.ac.jp>), and separate recruitment guidelines will also be created and published.

- ※ 2 For the October 2023 Applicants, the selection of foreign students for the Architecture and Building Science, Design, and Management program was conducted separately from this admission guideline. A separate recruitment guideline was created, and the selection of enrolled students was carried out accordingly.

****Please note**** For all Applicants

If the number of successful applicants for the Recommendation-Based Entrance Examination does not fill the available places, the vacancies will be added to the “General” category of the 1st Entrance Examination for April 2024 Applications.

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Graduate School of Organic Materials Science

Department	Number of Students	Number of Applicants						
		April 2024 Applicants						
		Recommendation-Based Entrance Examination	1 st Entrance Examination			2 nd Entrance Examination		
			General	Working Students	International Students	General	Working Students	International Students
Organic Materials Science	98	49	49	A small number	A small number			A small number
Total	98	49	49	-	-	-	-	-

Department	Number of Students	Number of Applicants		
		October 2023 Applicants		
		General	Working Students	International Students
Organic Materials Science	98	A small number	A small number	A small number
Total	98	-	-	-

****Please note****

If the number of successful applicants for the Recommendation-Based Entrance Examination does not fill the available places, the vacancies will be added to the “General” category of the 1st Entrance Examination for April 2024 Applications.

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III Schedule

Graduate School of Science and Engineering (Engineering) and Graduate School of Organic Materials Science

Category etc.		Date
April 2024 Applicants [Recommendation-Based Entrance Examination]	Application Period	June 29, 2023 – July 4, 2023
	Examination Date	July 15, 2023
	Notification of Results	July 24, 2023, 11:00 (planned)
October 2023 Applicants [Entrance Examination by Recommendation for Japanese Government (MEXT)Scholarship]	Application Period	June 29, 2023 – July 4, 2023
	Examination Date	Document screening only
	Notification of Results	July 24, 2023, 11:00 (planned)
April 2024 Applicants [First Examination] and October 2023 Applicants International Students	Submission Period for Desired Admission Qualification Documents for Screening (Applicable persons only)	June 13, 2023 – June 16, 2023
	Notification Date of Desired Admission Qualification (Applicable persons only)	June 28, 2023
	Application Period	July 19, 2023 – July 25, 2023
	Examination Date	August 22 - 23, 2023
	Notification of Results	August 31, 2023, 11:00 (planned)
April 2024 Applicants [Second Examination] International Students	Submission Period for Desired Admission Qualification Documents for Screening (Applicable persons only)	October 11, 2023 - October 13, 2023
	Notification Date of Desired Admission Qualification (Applicable persons only)	October 23, 2023
	Application Period	October 31, 2023 – November 2, 2023
	Examination Date	November 15, 2023
	Notification of Results	November 29, 2023, 11:00 (planned)

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V Admissions for October 2023 [Entrance Examination by Recommendation for Japanese Government (MEXT)Scholarship (University Recommendation ・ Special Selection)]

Graduate School of Science and Engineering (Engineering)

Applied Chemistry, Chemical Engineering, and Biochemical Engineering and Mechanical Systems Engineering only

【Purpose】

To recruit highly capable individuals and foster outstanding researchers and engineers, as well as to promote student exchanges with overseas institutions, an Entrance Examination by Recommendation for Japanese Government (MEXT) Scholarship has been established for certain specializations.

1 Application Eligibility ・ Nomination Requirements

A person who falls under (1) and (2) below.

- (1) This refers to non-Japanese nationals who, by the application deadline, have been approved to study for two years starting from October 2023 as Japanese Government (MEXT)Scholarship (University Recommendation/Special Selection), and who have excellent academic records and good personal qualities. They must also be recommended by the president or principal of their current institution and be able to confirm their commitment to enrolling in our university if accepted.
- (2) A person who falls under any of the following items ①, ②, ③, and ④
 - ① Individuals who have completed 16 years of school education in a foreign country.
 - ② Individuals who have completed a 16-year course of study according to the education system of a foreign country by taking courses through distance learning offered by a foreign school of that country, while being in Japan.
 - ③ Individuals who have completed a course offered by a foreign university at an educational institution in Japan that has been accredited in the education system of the said foreign country and separately designated by the Minister of Education, Culture, Sports, Science and Technology of Japan (hereinafter referred to as MEXT Minister). This is limited to courses whose completion is considered equivalent to completing 16 years of school education in the said foreign country.
 - ④ Individuals who hold a degree equivalent to a bachelor's degree at a foreign university or school by completing a curriculum of 3 years or more. Individuals who have completed a curriculum by taking courses offered through distance learning by the foreign institution in Japan or have completed a curriculum at an educational institution in Japan that has been accredited by the education system of the said foreign country and, as designated in③, are also permitted. This is only applicable to foreign universities or schools whose education and research have been evaluated comprehensively and have been certified by the government or responsible agency in the said foreign country or those that have been separately designated as equivalent ones by the MEXT Minister.

****Please note**** Lectures are mainly given in Japanese.

2 Application Period

Application Period
June 29, 2023 – July 4, 2023

Applications are accepted Monday through Friday.

The reception is open from 9:00 to 16:30.

Applications will not be accepted after the above deadline, so when posting your application please ensure there is enough time for it to arrive (the deadline also applies for posted applications).

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3 Application Procedures

Applicants are requested to comply with "XI Requesting Application Documents" (refer to page 18), prepare all necessary application documents, and submit them to the Admissions Office, Faculty of Engineering, Yamagata University by the specified deadline.

Applicants who choose to send their application documents by mail should use a delivery method that provides a record of delivery, such as EMS. They should also write the following Japanese words in red ink on the envelope: "大学院理工学研究科博士前期課程（工学系）国費留学生推薦入試入学願書在中" (this means *Application documents for the Doctoral Program (Engineering), International Students on Japanese Government Scholarship (Recommendation)*).

Place for application submission:

Admissions Office, Faculty of Engineering, Yamagata University
4-3-16 Jonan, Yonezawa City, Yamagata Prefecture, 992-8510, Japan
Tel:+81-238-26-3013

Application Documents	Precautions For Document Preparation
Application for Admittance Photo Form Entrance Examination Voucher	<ul style="list-style-type: none"> ○ Fill in all necessary areas on the forms attached to this document. ○ In the area indicated on the Photo Form please attach a photograph (4cm×3cm) of your upper body taken in the past 3 months, ensure your head is uncovered and that you are facing forward. ○ When writing the names of desired supervising instructors please see the Yamagata University Faculty of Engineering / Graduate School of Science and Engineering / Graduate School of Organic Materials Science website (https://www.yz.yamagata-u.ac.jp). More details can be found in the "Teaching Staff for the Doctoral Program (博士前期課程担当教員表)" under the "Prospective Students (大学院受験生の方)" menu.
Certificate of Graduation or Certificate of Expected Graduation	<ul style="list-style-type: none"> ○ Created by either the dean of the school or by the president of the university you graduated from. ○ For individuals who graduated from a foreign university or school and are unable to submit the original documents, please submit a copy and submit it together with a certificate of authenticity from the nearest embassy or consulate. ○ Please attach a Japanese or English translation when submitting documents from a foreign school or institution that were created in a language other than Japanese or English.
Graduate School Transcript of Results	<ul style="list-style-type: none"> ○ The original document must be prepared and sealed by the applicant's university or school president (dean) and submitted. ○ For individuals who graduated from a foreign university or school and are unable to submit the original documents, please submit a copy and submit it together with a certificate of authenticity from the nearest embassy or consulate. ○ Please attach a Japanese or English translation when submitting documents from a foreign school or institution that were created in a language other than Japanese or English.
Research Plan	<ul style="list-style-type: none"> ○ Only documents written in Japanese or English will be accepted. ○ There is no set format, but the research plan should include the applicant's name, the desired research topic, topical knowledge, research objectives, research methods, and research outline. The plan should be approximately 4,000 characters if written in Japanese, or 1,200 words if in English.
Letter of Recommendation	<ul style="list-style-type: none"> ○ There is no set format, but it must be prepared and sealed by the president, headmaster, or dean of the applicant's university or school. ○ Please attach a Japanese or English translation if the document is not in Japanese or English.
Letter of Evaluation	<ul style="list-style-type: none"> ○ Submit the "Letter of Evaluation by the Desired Supervising Instructor (Personal and Academic Evaluation)" created by the desired supervising instructor (style is not set).

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Application Documents	Precautions For Document Preparation
Document(s) confirming the Japanese Government (MEXT)Scholarship scholarship	○ Attach a copy of a document that confirms that you are a recipient of a Japanese Government (MEXT)Scholarship.
Label Sheet	○ Fill out the form attached to this document with an address where you will definitely be able to receive the notification of results. ※Make sure to include the building name and room number if necessary.
Document(s) verifying nationality and status of residence	○ Submit a copy of your residence card (both sides) or if you have registered your residence in Japan, submit a certificate of residence issued by the municipality where you registered. If you have not registered your residence, submit a copy of one of the following: (a) your passport; (b) abstract of family register; (c) proof of citizenship in your home country.

4 Examination Voucher

The Examination Voucher will be sent in electronic format (PDF file) to the email address provided in the Application for Admittance. Please confirm receipt of the ticket by replying to the email. Also, be sure to print out the admission ticket and bring it to the examination site.

5 Applicant Selection Methods

Admission selection is based on a comprehensive review of the application documents submitted by the applicants.

6 Notification of Results

July 24, 2023, 11:00 (planned)

The examination registration numbers of those who have passed the examination will be posted on the websites of Yamagata University Faculty of Engineering / Graduate School of Science and Engineering / Graduate School of Organic Materials Science (<https://www.yz.yamagata-u.ac.jp>).

Those who have passed the examination will also be sent a written notification of their results on the day the results are announced.

7 Enrollment Procedures

(1) Dates for Enrollment Procedures

August 3, 2023 – August 17, 2023

(Not open Saturdays, Sundays, national holidays, August 14, 2023 – August 16, 2023)

The reception is open from 9:00 to 16:30.

(2) Documents to be submitted

Details will be sent with the written notification of results.

VI April 2024 Applicants [First Examination] and October 2023 Applicants, April 2024 Applicants [Second Examination]

1 Application Eligibility

(1) (omitted)

(2) (omitted)

(3) International Students

(For October 2023 Applicants, the selection of foreign students for the Architecture and Building Science, Design, and Management program was conducted separately from this admission guideline. A separate recruitment guideline was created, and the selection of enrolled students was carried out accordingly.)

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This refers to individuals who do not hold Japanese nationality and fall under any of the following categories or are expected to fall under any of the following categories by March 2024 (for April 2024 applicants) or September 2023 (for October 2023 applicants).

However, those who have graduated from a Japanese university (including those who are expected to graduate) and do not hold Japanese nationality are not eligible to apply for the international student entrance examination.

- ① Individuals who have completed 16 years of school education in a foreign country.
- ② Individuals who have completed a 16-year course of study according to the education system of a foreign country by taking courses through distance learning offered by a foreign school of that country, while being in Japan.
- ③ Individuals who have completed a course offered by a foreign university at an educational institution in Japan that has been accredited in the education system of said foreign country and separately designated by the Minister of Education, Culture, Sports, Science and Technology of Japan (hereinafter referred to as MEXT Minister). This is limited to courses whose completion is considered equivalent to completing 16 years of school education in said foreign country.
- ④ Individuals who hold a degree equivalent to a bachelor's degree at a foreign university or school by completing a curriculum of 3 years or more. Individuals who have completed a curriculum by taking courses offered through distance learning by the foreign institution in Japan or have completed a curriculum at an educational institution in Japan that has been accredited by the education system of said foreign country and, as designated in ③, are also permitted. This is only applicable to foreign universities or schools whose education and research have been evaluated comprehensively and have been certified by the government or responsible agency in said foreign country or those that have been separately designated as equivalent ones by the MEXT Minister.
- ⑤ Individuals who have completed a 15-year school education program in a foreign country and have also obtained the required credits with excellent grades for this graduate school.
- ⑥ Individuals who have completed a course offered by a foreign university with high marks at an educational institution in Japan, which has been accredited by the education system of the said foreign country and separately designated by the MEXT Minister. The completion of course with high marks must be recognized by our graduate school. This is limited to courses whose completion is considered equivalent to completing 15 years of school education in said foreign country.
- ⑦ A person aged 22 or above who has been recognized as having a level of academic ability equal to or higher than average university graduates by the Preliminary Eligibility Screening of our graduate school as explained below.

****Please note**** Lectures are mainly given in Japanese.

2 Admission Qualification Screening (Applicable persons only)

International students who wish to apply based on Application Eligibility (3) ⑤, ⑥, ⑦ must undergo individual admission qualification screening via documentation beforehand. Please submit the required Admission Qualification Screening documents (listed below) in one package to the Admissions Office, Faculty of Engineering, Yamagata University by the designated deadline.

Note Individual Admission Qualification Screening is not required for those who are expected to graduate from a university in March 2024 (or October 2023).

【Admission Qualification Screening Documents】

- Desired Admission Qualification Screening (入学資格審査願) (attached document in the Japanese version of the recruitment guidelines)
- Graduation certificate from the last school you graduated from (original)
- Transcript of results from the last school you graduated from (to be both produced by the school and provided in an envelope sealed by the school)
(Note) Please attach a Japanese or English translation if the above are in a language other than these.
- Entrance Examination Application Admission Qualification Certification Screening Record (入学試験出願資格認定審査調書) (attached document in the Japanese version of the recruitment guidelines)
- A return envelope (commercially available long-style No. 3 - 23.5 cm×12 cm) with your postal code, address and name written, and with an ¥84 stamp applied.
- Paper offprints (for applicants with research achievements)

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[Note] Please attach a Japanese or English translation when submitting documents from a foreign school or institution that were created in a language other than Japanese or English.

Place of Submission for Admission Qualification Screening Documents
Admissions Office, Faculty of Engineering, Yamagata University
4-3-16 Jonan, Yonezawa City, Yamagata Prefecture, 992-8510, Japan
Tel: +81-238-26-3013

Two documents, “入学資格審査願” (Desired Admission Qualification Screening) and “入学試験出願資格認定審査調書” (Entrance Examination Application Admission Qualification Certification Screening Record) must be downloaded from the website of the 山形大学工学部 (Yamagata University, Faculty of Engineering), 大学院・理工学研究科／有機材料システム研究科 (Graduate School of Science and Engineering / Graduate School of Organic Materials Science) (<https://www.yz.yamagata-u.ac.jp>) in Japanese. The documents can be found under “各種募集要項” (Various Recruitment Information) on the “大学院受験生の方” (Graduate School Applicants) page. The documents must be printed on A4-size white paper single-sided, filled out and submitted.

【Note】 (3) International students who wish to apply based on Application Eligibility (3) ⑤, ⑥, ⑦

If individuals who do not have a university degree, such as graduates from technical schools, junior colleges, specialized training colleges, and various other types of schools, as well as those who graduated from foreign universities in Japan (excluding those who meet the requirements of (3)), foreign school graduates, etc., wish to apply for admission, they must undergo individual Admission Qualification Screening in advance by our research department.

Note that this qualification screening can be replaced with the “Notification of Admission Qualification for Entrance Examinations” that was previously issued by our research department. If you apply for admission through the Admission Qualification Screening, please attach a copy of the notification to your application documents.

Category	Desired Admission Qualification Screening Submission Period	Notification Date of Desired Admission Qualification
April 2024 Applicants [First Examination] and October 2023 Applicants	June 13, 2023 – June 16, 2023	June 28, 2023
April 2024 Applicants [Second Examination]	October 11, 2023 – October 13, 2023	October 23, 2023

The reception is open from 9:00 to 16:30

3 Application Period

Category	Application Period
April 2024 Applicants [First Examination] and October 2023 Applicants	July 19, 2023 – July 25, 2023
April 2024 Applicants [Second Examination]	October 31, 2023 – November 2, 2023

Applications are accepted Monday through Friday.

The reception is open from 9:00 to 16:30

Applications will not be accepted after the above deadline, so when posting your application please ensure there is enough time for it to arrive (the deadline also applies for posted applications).

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4 Application Procedures

Applicants for admission must consult with their desired academic advisor beforehand and submit the application documents by the designated deadline to the Admissions Office, Faculty of Engineering, Yamagata University, after confirming the "Request for Application Documents" (refer to page 18)

Applicants who choose to send their application documents by mail should use registered mail. They should also write the following words in Japanese in red ink on the envelope: "大学院理工学研究科博士前期課程（工学系・4月入学(or 10月入学)）入学願書在中" (meaning *Application for Doctoral Program in the Graduate School of Science and Engineering (Engineering, April/October Admission)*) or "大学院有機材料システム研究科博士前期課程（4月入学(or 10月入学)）" (meaning *Application for Doctoral Program in the Graduate School of Organic Materials Science (April/October Admission)*).

Place for application submission:

Admissions Office, Faculty of Engineering, Yamagata University
4-3-16 Jonan, Yonezawa City, Yamagata Prefecture, 992-8510, Japan
Tel:+81-238-26-3013

Application Documents	Precautions For Document Preparation
Application for Admittance (入学願書) Photo Form (写真票) Examination Voucher (受験票)	<ul style="list-style-type: none"> ○ Fill in all necessary areas on the forms attached to this document. ○ For foreigners, please fill in "Name" either in Kanji or in the Latin alphabet in the order of last name (last (family) name), first name (first (given) name), then middle name. ○ In the section 「父母等の住所・氏名」, individuals whose parents or guardians reside outside of Japan, please provide their names and address in the foreign country. ○ For the section 「履歴」, foreign student applicants should fill in their education history starting from elementary school. ○ In the area indicated on the Photo Form, please attach a photograph (4cm×3cm) of your upper body taken in the past 3 months, ensure your head is uncovered and that you are facing forward. ○ When writing the names of desired supervising instructors, please see the Yamagata University Faculty of Engineering / Graduate School of Science and Engineering / Graduate School of Organic Materials Science website (https://www.yz.yamagata-u.ac.jp). More details can be found in the "Teaching Staff for the Doctoral Program (博士前期課程担当教員表)" under the "Prospective Students (大学院受験生の方)" menu.
Certificate of Graduation or Certificate of Expected Graduation	<ul style="list-style-type: none"> ○ Created by either the dean of the school or by the president of the university you graduated from. ○ For individuals who graduated from a foreign university or school and are unable to submit the original documents, please submit a copy and submit it together with a certificate of authenticity from the nearest embassy or consulate. ○ Please attach a Japanese or English translation when submitting documents from a foreign school or institution that were created in a language other than Japanese or English.
Graduate School Transcript of Results	<ul style="list-style-type: none"> ○ The original document must be prepared and sealed by the applicant's university or school president (dean) and submitted. If you graduated from Yamagata University, you do not have to seal the document. ○ For individuals who graduated from a foreign university or school and are unable to submit the original documents, please submit a copy and submit it together with a certificate of authenticity from the nearest embassy or consulate. ○ Please attach a Japanese or English translation when submitting documents from a foreign school or institution that were created in a language other than Japanese or English.

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Application documents	Notes
Bachelor's Degree Certificate	<ul style="list-style-type: none"> ○ Individuals who have obtained a bachelor's degree (including degrees equivalent to a bachelor's degree) from a foreign university or school should submit a degree certificate. ○ It should be created by either the dean of the school or by the president of the university the individual graduated from. ○ For individuals who graduated from a foreign university or school and are unable to submit the original documents, please submit a copy and submit it together with a certificate of authenticity from the nearest embassy or consulate. ○ Please attach a Japanese or English translation when submitting documents from a foreign school or institution that were created in a language other than Japanese or English.
Certificate of Payment (to be attached to the "Certificate of Payment Attachment Form" and submitted)	<ul style="list-style-type: none"> ○ Examination Fee: ¥30,000 who will receive a government sponsored scholarship for foreigners do not have to pay this examination fee. Please submit a copy of documentation that can be used to confirm that you are the recipient of a Scholarship for International Students. 1. Payment Period First Entrance Examination: July 12, 2023 – July 25, 2023 Second Entrance Examination: October 24, 2023 – November 2, 2023 2. Method of Payment Make the payment using a credit card or a convenience store's multimedia terminal. For more information, see "Payment of Examination Fee" on page 11 of this manual. Require payment of a separate commission fee. The commission fee will be borne by the applicant. 3. After completing the payment, cut off the "Certificate of Payment(収納証明書)" section from the printed payment sheet (or bring the "receipt" if you made the payment at FamilyMart), and <u>attach it to the "Certificate of Payment Attachment Form (収納証明書はり付け台紙)"</u> Submit it along with the other necessary application documents. 4. Examination fees will not be refunded except for the reasons listed below: <ul style="list-style-type: none"> (1) If the examination fees were paid but you did not apply (including if you didn't submit the application documents etc. or if the application wasn't received) (2) If you mistakenly paid twice (3) If, after applying, your government sponsored scholarship for foreigners is extended and you will enter our school 5. Refund Procedures If you wish to apply for a refund, please download the "Examination Fee Refund Application Document" from the URL below, fill in all necessary details, and submit it to the department below by Friday, March 31, 2024. The fee will be refunded after the details have been confirmed. https://www.yamagata-u.ac.jp/jp/entrance/faq/return/ Refund Requests: Admissions Office, Faculty of Engineering, Yamagata University, Tel:+81-238-26-3013 (Japanese language only)
Examination Voucher Return Envelope	<ul style="list-style-type: none"> ○ A return envelope (commercially available long-style No. 3 - 23.5 cm × 12 cm) with your postal code, address and name written, and with an ¥84 stamp applied. ※Make sure to include the building name and room number if applicable. ※We will send you an admission ticket with an assigned examination number and a guide to the examination. Please confirm the contents promptly upon receipt. However, if you apply by mail from outside Japan, submission of this envelope is not required. In that case, we will send the examination admission ticket and examination information document to the email address specified on the application form as an electronic file (PDF). Please confirm the receipt of the email and reply to us accordingly. Also, please be sure to print out the admission ticket.

!注意!

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Application documents	Notes
Label Sheet	<ul style="list-style-type: none">○ Fill out the designated label sheet with an address where you will definitely be able to receive the notification of results.<ul style="list-style-type: none">※ Make sure to include the building name and room number if applicable.※ <u>The notice of acceptance will be sent by registered mail (to be received in person). In case of failure to receive the mail, please follow the instructions on the notice of non-delivery and promptly request redelivery. Please note that after the holding period has expired, it will no longer be possible to receive the notice.</u>
Document(s) verifying your nationality and status of residence	<ul style="list-style-type: none">○ Submit a copy of your residence card (both sides) or if you have registered your residence in Japan, submit a certificate of residence issued by the municipality where you registered. If you have not registered your residence, submit a copy of one of the following: (a) your passport; (b) abstract of family register; (c) proof of citizenship in your home country.

(**Please note**) If you have undergone Admission Qualification Screening through either ⑤, ⑥, or ⑦ of Application Eligibility (3), there is no need to submit a Certificate of Graduation or Graduate School Transcript of Results. Instead, please submit a copy of the “入学試験に係る入学資格の認定通知書” (Notification of Recognition of Admission Qualification for Entrance Examination) issued by our graduate school in Japanese.

Payment of Examination Fee

If you are applying from Japan, you may pay using a credit card or a convenience store’s multimedia terminal. If you are applying from outside of Japan, please pay by credit card.

Whether you are paying using a credit card or a multimedia terminal, a separate commission fee applies. The commission fee will be borne by the applicant.

After you have paid the examination fee, you must attach the “Certificate of Payment(収納証明書)” (or receipt if you made the payment at FamilyMart) to the “Certificate of Payment Attachment Form (収納証明書はり付け台紙)” and submit it (in person or by mail [registered express delivery]) so that it is delivered to the university by the application deadline.

[Credit Card Payment]

Access the online payment e-apply “Learning and Education” Application Service (<https://e-apply.jp/n/yamagata-gs-c>)



Select and read “Introduction”. Then press the “Apply” button.



Select and input personal information, etc. (e.g., Graduate school and department to which you seek admission, full name, address).



Pay by credit card (Visa, Mastercard, JCB, American Express, MUFG Card, DC Card, UFJ Card, NICOS Card).



Print out the “Certificate of Payment(収納証明書)” and cut along the dotted line.



Attach the “Certificate of Payment(収納証明書)” to the “Certificate of Payment Attachment Form (収納証明書はり付け台紙)” and submit it along with other documents to be submitted for application. Submission should be in person or by mail (registered express delivery) to the faculty to which you are applying.

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[Payment from a convenience store’s multimedia terminal] ※ Limited to those applying within Japan

From the screen of the multimedia terminal at a convenience store (7-Eleven, Lawson, Ministop, FamilyMart), select “Payment of Entrance Test Fee, etc.” or “Payment for University, Junior College, Vocational School, Elementary/Junior/Senior High School, etc.” (The steps differ depending on the convenience store. Please see the “Entrance Test Fee Payment Method” attached to the end of this manual.



Select the university, faculty/department, etc. to which you seek admission, and input personal information, etc.



Bring the payment slip generated by the terminal to the convenience store’s cash register and pay the test fee.



Receive the “Certificate of Payment(収納証明書)” section (the receipt if you made the payment at FamilyMart) and cut along the dotted line.



Attach the “Certificate of Payment(収納証明書)” to the “Certificate of Payment Attachment Form (収納証明書はり付け台紙)” and submit it along with other documents to be submitted for application. Submission should be in person or by mail (registered express delivery) to the faculty to which you are applying.

[Contact Details for Test Fee Payment]

Administrated by: DISCO Inc.

“Learning and Education” Application Service Support Center

0120-20-2079 (24 hours; toll free in Japan only)

E-mail: csv-web@disc.co.jp

5 Applicant Selection Methods

[1] April 2024 Applicants [First Examination] and October 2023 Applicants

(1) Examination for General (omitted)

(2) Examination for Working Students (omitted)

(3) Examination for International Students

- ① Admission selection for all majors will be based on the comprehensive evaluation of both the interview and oral examination and document review results.
- ② Test takers are not allowed to bring any unauthorized items into the examination room (refer to page 16 “VII Guidelines for Examinees”)
- ③ During the interview and oral examination, the use of computers or materials for explanation is not allowed. However, the use of the blackboard may be permitted during the examination at the request of the examinee or instructions from the interviewer. Only Mechanical Systems Engineering applicants cannot use the blackboard or other materials.
- ④ Only English or Japanese may be used for the interviews and oral examinations.
- ⑤ Date and time of the interviews and oral examinations:

!注意!

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Science and Engineering (Engineering) Organic Materials Science
【Applied Chemistry, Chemical Engineering, and Biochemical Engineering】 【Mechanical Systems Engineering】 【Organic Materials Science】

Date of Examination	Time of Examination	Examination
August 23, 2023	From 9:00am (20 minutes per person)	Interview and oral examination※

※ About the interview and oral examinations:

【Applied Chemistry, Chemical Engineering, and Biochemical Engineering】

An interview and oral examination will be conducted regarding the content of the graduation research and research plan after admission.

【Mechanical Systems Engineering】

The applicant will be asked to explain his/her previous graduation research, experiments, and their future research plans after admission. This will be followed by a question-and-answer session about those topics. Furthermore, questions regarding fundamental knowledge in mechanical engineering, focusing on the desired research field, will be asked.

【Organic Materials Science】

A face-to-face interview and oral examination will be conducted regarding the motivation for applying, the content of the graduation research, and the research plan after admission to the graduate school.

【Informatics and Electronics】

Date of Examination	Time of Examination	Examination
August 22, 2023	From 13:30 (30 minutes per person)	Interview and oral examination (For the oral examination, you will be asked to choose two out of four fields (with English names as well) related to the specialized fields of "Electromagnetics," "Electric Circuits," "Introduction to Computer System," and "Information Theory." In addition, you will also be questioned about the content of your graduation research or equivalent exercises.)

(**Please note**) Necessary additional information will be posted on our website (<https://infoele.yz.yamagata-u.ac.jp>)

【Architecture and Building Science, Design, and Management】

Date of Examination	Time of Examination	Examination
August 22, 2023	From 13:30 (20 minutes per person)	Interview and oral examination will be conducted regarding the applicant's motivation for applying, the content of their undergraduate research, and their research plan after entering the graduate school.

!注意!

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!Attention!

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[2] April 2024 Applicants[Second Examination]

- (1) Examination for General (omitted)
- (2) Examination for Working Students (omitted)
- (3) Examination for International Students
 - ① Admission selection will be based on the comprehensive evaluation of both the interview and oral examination and document review results.
 - ② Test takers are not allowed to bring any unauthorized items into the examination room (refer to page 16 "VII Guidelines for Examinees").
 - ③ During the interview and oral examination, the use of computers or materials for explanation is not allowed. However, the use of the blackboard may be permitted during the examination at the request of the examinee or instructions from the interviewer. Only mechanical Systems Engineering applicants cannot use the blackboard or other materials.
 - ④ Only English or Japanese may be used for the interviews and oral examinations.
 - ⑤ Date and time of the interviews and oral examinations:

Science and Engineering (Engineering) Organic Materials Science
【Applied Chemistry, Chemical Engineering, and Biochemical Engineering】
【Mechanical Systems Engineering】
【Architecture and Building Science, Design, and Management】
【Organic Materials Science】

Date of Examination	Time of Examination	Examination
November 15, 2023	From 13:30 (20 minutes per person)	Interview and oral examination※

※ About the interview and oral examinations:

【Applied Chemistry, Chemical Engineering, and Biochemical Engineering】

An interview and oral examination will be conducted regarding the content of the graduation research and research plan after admission.

【Mechanical Systems Engineering】

The applicant will be asked to explain their previous graduation research, experiments, and their future research plans after admission. This will be followed by a question-and-answer session about those topics. Furthermore, questions regarding fundamental knowledge in mechanical engineering, focusing on the desired research field, will be asked.

【Architecture and Building Science, Design, and Management】

A face-to-face interview and oral examination will be conducted regarding the motivation for applying, the content of the graduation research, and the research plan after admission to the graduate school.

【Organic Materials Science】

A face-to-face interview and oral examination will be conducted regarding the motivation for applying, the content of the graduation research, and the research plan after admission to the graduate school.

!注意!

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!Attention!

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【Informatics and Electronics】

Date of Examination	Time of Examination	Examination
November 15, 2023	From 13:30 (30 minutes per person)	Interview and oral examination (For the oral examination, you will be asked to choose two out of four fields (with English names as well) related to the specialized fields of "Electromagnetics," "Electric Circuits," "Introduction to Computer System," and "Information Theory." In addition, you will also be questioned about the content of your graduation research or equivalent exercises.)

(**Please note**) Necessary additional information will be posted on our website (<https://infoele.yz.yamagata-u.ac.jp>)

6 Examination Site

Faculty of Engineering, Yamagata University Examination Site
4-3-16 Jonan, Yonezawa City

7 Notification of Results

Category	Date and Time of Exam Result Notification
April 2024 Applicants [First Examination] and October 2023 Applicants	August 31, 2023 at 11:00 (planned)
April 2024 Applicants [Second Examination]	November 29, 2023 at 11:00 (planned)

The examination registration numbers of those who have passed the examination will be posted on the websites of Yamagata University Faculty of Engineering / Graduate School of Science and Engineering / Graduate School of Organic Materials Science (<https://www.yz.yamagata-u.ac.jp>).

Those who have passed the examination will also be sent a written notification of their results on the day the results are announced.

The notice of acceptance will be sent by registered mail (to be received in person). In case of failure to receive the mail, please follow the instructions on the notice of non-delivery and promptly request redelivery. Please note that after the holding period has expired, it will no longer be possible to receive the notice.

8 Enrollment Procedures

Those who have passed the examination must perform the following enrollment procedures.

(1) Dates for Enrollment Procedures

Category	Date and Time for Enrollment Procedures
April 2024 Applicants [First Examination] and October 2023 Applicants	September 11– September 14, 2023
April 2024 Applicants [Second Examination]	December 11- December 14, 2023

The reception is open from 9:00 to 16:30 (not open Saturdays/Sundays)

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(2) Enrollment Fee

Please pay the enrollment fee when you perform the other enrollment procedures.

Enrollment Fee: ¥282,000

(3) Documents to submit

Details will be provided at the time as the notification of results.

(4) Important Notice:

If a student who has completed the enrollment procedure cancels their enrollment by March 29, 2024 for April 2024 applicants, or by September 29, 2023 for October 2023 applicants, the enrollment fee will not be refunded.

VII Guidelines for Examinees

1 Examination Voucher

(1) Please ensure you bring your Examination Voucher on the day of the examination. It must be shown when you enter the examination area.

(2) Please ensure you are always in possession of your admission ticket and follow any instructions given by staff members.

(3) If you have forgotten your admission ticket on the day of the examination, please speak to the staff at the examination site and perform the necessary procedures to receive a temporary copy.

(4) If you lose your admission ticket, please immediately contact the individual in-charge of entrance examinations at Yamagata University's Faculty of Engineering.

(5) The admission ticket will be required as part of admission procedures. Please ensure you maintain a copy of it until you receive your results.

2 Poor weather etc. may cause transport delays. Please confirm the weather and any effects it may be having on transport. Each applicant is responsible for taking suitable measures to be at the examination site on time by, for example, arriving at Yonezawa City the day prior to the examination.

3 Please ensure you arrive at the examination site 30 minutes prior to the start of the examination.

4 If you arrive late, please speak to the staff at the examination site.

5 If you arrive at the examination site more than 20 minutes late, you will not be allowed into the examination room.

6 If a transport accident/disaster occurs on the day of the examination, the examination start time may be changed.

7 Important information on written examinations:

(1) During the examination, in addition to the admission ticket, the following items are allowed to be placed on the desk: pencils (mechanical pencils are also allowed), erasers, pencil sharpeners (excluding electric ones, large-sized ones or such made of knives), watches (excluding dictionaries, calculators, devices with indistinguishable functions, those with second hand ticking, kitchen timers or large ones), rulers, eyeglasses, handkerchiefs, tissues (taken out only from bags or boxes), and eye drops.

(2) In the examination room, you are not allowed to borrow or share other people's belongings.

(3) Leaving the examination room during the test is not permitted. If you become ill or have an unavoidable situation during the test, please raise your hand and follow the instructions of the supervisor.

(4) The answers of individuals who are found to have engaged in dishonest conduct will be invalidated.

8 Please turn off all alarms on cellphones, smartphones, wearable devices etc. and switch them off before you enter the examination room. Any devices that have not been placed in your bag and that are discovered on or around you during the examination will be seen as misconduct.

9 Wristwatch alarms may not be used during the examination.

10 Examinees whose examinations will go from morning through to the afternoon are advised to bring a packed lunch.

11 Examinees may not come by car or motorcycle on the day of the examination.

12 Only examinees are allowed into the examination building on the day of the examination.

13 The university cannot organize accommodation for examinees.

14 On the day of the examination you may be approached by individuals around the examination site or nearby stations etc. that offer to send you e-mails alerting you of your pass/fail status. Please be aware that these individuals are not university personnel, and the university cannot take any responsibility for issues that may arise if you use their services.

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You may also be approached by individuals saying they are performing surveys who ask for your address and telephone number. These individuals are also unrelated to the university and may attempt to misuse your personal information. Please be cautious when dealing with them.

VIII Advance Consultations for Applicants who wish for Special Consideration Regarding Examinations and Studies

Candidates who wish for special consideration to be made regarding their examination or studies due to illness, injury, or disability should consult with the Admissions Office, Faculty of Engineering, Yamagata University (Tel:+81-238-26-3013) 2 to 3 weeks prior to submitting their application for admittance.

Depending on the content of the consultation, prior preparations may be required so please consult with us as early as possible.

IX Tuition Fees

Tuition fees are to be paid after you have enrolled.

Tuition Fees: ¥535,800 per year (estimated)

- (**Please note**) 1 Tuition fees have not yet been determined, so this is only an estimate figure.
2 If tuition fees are adjusted during your time at the school, the fees shall apply from the point they are adjusted onwards.
3 Information on paying the fees shall be provided to you when the written notification of results is sent.

X Additional Information

- 1 Personal information received from you when undertaking the entrance examination will be used for the following purposes, and will not be disclosed to, provided to, or stored by any third party:
 - (1) For the purposes of selecting applicants
 - (2) For procedures related to enrollment
 - (3) For statistical purposes related to the entrance examination
 - (4) For procedural reasons during your time at the university
 - (5) For other reasons as required by the university
- 2 If any discrepancies are discovered in the documents that you submit to the university, your enrollment may be canceled even after you have been admitted.
- 3 Regarding Security Trade Controls

Yamagata University stipulates the Security Trade Control Guidelines for Yamagata University based on the Foreign Exchange and Foreign Trade Act, etc., and manages the technology provided and goods exported from the university. In order to manage these exports, we may ask you to submit a declaration relating to the applicability of circumstances (designated types) that are strongly influenced by foreign governments and corporations.

If the regulations apply, the university may need to apply for a permit from the Ministry of Economy, Trade and Industry (METI), and as a result, technology provisions may not be implemented swiftly. Furthermore, if the application to METI is denied from the stance of maintaining international peace and security, the university may not be able to provide the technology in question as a result.

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XI Requesting Application Documents

○Application documents for April 2024 Applicants [First Examination, Second Examination] and October 2023 Applicants

*Excluding Entrance Examination by Recommendation for Japanese Government (MEXT) Scholarship (University Recommendation • Special Selection)

1 For those who come directly to the university:

They will be distributed at the reception desk of the Yamagata University Faculty of Engineering entrance examination staff.

(Not open on Saturdays, Sundays, national holidays, August 10-16, and September 15-19, 2023)

2 Request by postal mail

<Address> Admissions Office, Faculty of Engineering, Yamagata University
4-3-16 Jonan, 992-8510 Yonezawa-city, Yamagata-prefecture

(1) The envelope should be addressed to: Admissions Office, Faculty of Engineering, Yamagata University and have the following in Japanese on top:

①「大学院理工学研究科博士前期課程(工学系)出願書類請求」[meaning *Request for Application Documents for the Doctoral Program in the Graduate School of Science and Engineering (Engineering)*] or

「大学院有機材料システム研究科博士前期課程出願書類請求」(meaning *Request for Application Documents for the Doctoral Program in the Graduate School of Organic Materials Science*)

②How many copies you want 「〇冊希望」 in Japanese

The above two points should be written in red ink.

(2) The requester's postal code, address, name, and phone number should be written on the back of the envelope when requesting the application documents.

(3) Enclosed should be a return envelope (Size 2, 33.2cm x 24.0cm). The requester's postal code, address, and name must be already written on the front of the envelope.

(4) The postage fee is 140 yen (or 400 yen for an express delivery). These fees are for domestic mail within Japan only. Please attach stamps equivalent to the postage fee on the return envelope.

※The above fees apply for sending up to 2 copies at a time. If you wish to request three or more copies, please contact the university directly:

Admissions Office, Faculty of Engineering, Yamagata University

Tel:+81-238-26-3013

The reception is open from 9:00 to 16:30 (Japanese language only)

○ About the "Entrance Examination by Recommendation for Japanese Government (MEXT)Scholarship (University Recommendation • Special Selection)" Application Documents

The Application Documents will be uploaded to the following webpage for you to print.

Webpage (in Japanese):

山形大学工学部／大学院・理工学研究科／有機材料システム研究科ホームページ
入学案内／大学院入試情報／各種募集要項

(<https://www.yz.yamagata-u.ac.jp/admission/graduateschool/guidelines/>)

XII Special Measures Regarding Teaching Methods (omitted)

XIII System for Extending the Period of Student Registration (omitted)

XIV educational training benefits (omitted)

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XV Overview of Graduate School

Graduate School of Science and Engineering (Engineering)

1 Organizational Structure of the School

The Graduate School of Science and Engineering consists of a two-year master's program and a three-year doctoral program that follows on from it.

Graduate School of Science and Engineering Masters Program (Engineering)	Applied Chemistry, Chemical Engineering, and Biochemical Engineering
	Informatics and Electronics
	Mechanical Systems Engineering
	Architecture and Building Science, Design, and Management

Graduate School of Science and Engineering Doctoral Program (Engineering)	Advanced Engineering	Applied Chemistry, Chemical Engineering, and Biochemical Engineering
		Informatics and Electronics
		Mechanical Systems Engineering
		Architecture and Building Science, Design, and Management

2 Teaching Staffs for the Masters Program, etc

Please check the Yamagata University Faculty of Engineering / Graduate School of Science and Engineering / Graduate School of Organic Materials Science website (<https://www.yz.yamagata-u.ac.jp>).

- Graduate School of Science and Engineering Lst of Teaching Staffs for the Masters Program
<https://www.yz.yamagata-u.ac.jp/ex-graduate>
- Master's Program Syllabus
<https://www.yamagata-u.ac.jp/gakumu/syllabus/2023km/top.htm>

Graduate School of Organic Materials Science

(1) Organizational Structure of the School

The Graduate School of Organic Materials Science consists of a two-year master's program and a three-year doctoral program that follows on from it.

Graduate School of Organic Materials Science Masters Program	Organic Materials Science
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Graduate School of Organic Materials Science Doctoral Program	Organic Materials Science
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2 Teaching Staffs for the Masters Program, etc

Please check the Yamagata University Faculty of Engineering / Graduate School of Science and Engineering / Graduate School of Organic Materials Science website (<https://www.yz.yamagata-u.ac.jp>).

- Graduate School of Organic Materials Science Lst of Teaching Staffs for the Masters Program
<https://www.yz.yamagata-u.ac.jp/ex-graduate>
- Master's Program Syllabus
<https://www.yamagata-u.ac.jp/gakumu/syllabus/2023km/top.htm>